

**BOARD OF DIRECTORS
OPEN SESSION MINUTES
Thursday, November 28, 2019**

1. CALL TO ORDER

A meeting of the Board of Directors of Southlake Regional Health Centre was held on the above date at 1730 hours in the Lecture Hall.

The following Directors were present:

D. Dobson (Chair)
Dr. S. Beatty, Chief of Staff
D. Brouwer
Dr. E. Chan
J. Dunlap (T)
S. Hills
P. Horgan

A. Jones
A. Krystal, President & CEO
Dr. J. Randle
P. Roberts
D. Watchorn
D. Wattling
R. Wilson

Regrets:

A. Ahmed
M. Downs
P. Horgan

C. Nemni
S. Stanton

The following Senior Staff members were present:

L. Bautista, In House Legal Counsel
C. Cecchini, Vice President, Employee Experience and CHRO
T. Chalk, Chief Strategy and Communications Officer
R. Gowrie, Vice President, Capital, Facilities & Business Development
H. Hutton, Executive Vice President & Chief Operating Officer
S. Mullin, CEO, Southlake Foundation

D. Dobson, Chair, noted that quorum was present and called the meeting to order.

2. DECLARATION OF CONFLICTS

Board members were asked if there were any perceived conflicts with the agenda; no conflicts were declared.

3. APPROVAL OF AGENDA

The Agenda was approved as circulated.

MOTION:

It was MOVED by P. Roberts and SECONDED by D. Wattling, that the Open Board of Directors' agenda be approved.

CARRIED

4. MINUTES OF PREVIOUS OPEN BOARD MEETING

The Minutes of the October 24, 2019 Open Board meeting were approved as circulated.

MOTION:

It was MOVED by D. Brouwer, and SECONDED by D. Watchorn, that the Minutes of the October 24, 2019 Open Board of Director's meeting be approved.

CARRIED

5. PATIENT STORY VIDEO

The Board members toured the Pathology Department in the Laboratory. H. Hutton shared the fast turnaround times in our pathology department which means less worry for patients to hear the results of their tests. Pathology participates in consensus rounds; which means the pathologists look at results all together when required and are able to discuss amongst themselves the results and come to a shared conclusion. The video shares the commitment of the pathology team at Southlake and the impact that Southlake has on patients.

6. NEW BUSINESS

None Noted

7. BUSINESS ARISING

7.1 Board Committee on Quality (BCQ)

R. Wilson noted the following:

- New Medical Reconciliation form was launched on Medicine 6
- Monthly review of the Quality Improvement Plan
- A new indicator on the balanced scorecard will be tracking the number of patients who sign-up for the Patient Portal. Since the launch of the Patient Portal September 30, 2019 it has shown promising results.

7.2 Finance & Property Committee

S. Hills, Chair of the Finance & Property Committee noted the following reports were received for information:

- Capital Development Project Update
- Review and discussion of draft Master Plan meeting with the Ministry
- Foundation Update
- Review of the September financials

8. NEW BUSINESS

9. NEXT MEETING – JANUARY 23, 2020 @ 17:30 PM

10. MOTION TO CLOSE OPEN SESSION

There being no further business, it was MOVED by D. Wattling and SECONDED by S. Hills, to adjourn the meeting at 1745 hours.

Date: November 28, 2019

Signed: 

D. Dobson, Chair